Submission Guidelines
SIGACT News and *SIGACT News Online*

SIGACT News, the quarterly newsletter of the ACM Special Interest Group on Algorithms and Computation Theory, welcomes contributions of interest to the international theoretical computer science community. Contributions to *SIGACT News* will appear in the traditional print newsletter and in the electronic newsletter *SIGACT News Online* available to SIGACT members free of charge at `http://sigact.acm.org/sigactnews/online.html`. The type of submissions solicited include:

Letters to the Editor: Open letters that constructively contribute to the interchange of opinions on issues of importance to the theoretical computer science community.

Transitions: Permanent and temporary changes of professional address. These should include the duration, and may include email address, telephone number, and fax number.

Regular Features: Suggestions (and volunteers) for new columns and other regular features are welcome. Suggestions for current columns should be directed to the appropriate columnist.

Reports and Pictures: Reports and pictures from recent professional meetings.

Education Forum: Textbook information and other items of interest to the computer science educator. These should be submitted to the organizer of the Education Forum.

Book Reviews: Authors and publishers may submit books for review directly to the Book Review Columnist. Volunteers are welcome to review books in their area of expertise.

Articles: Short technical articles (up to eight pages in length) will, if appropriate, be printed in *SIGACT News* as unrefereed working papers. Humorous and satirical articles are especially welcome.

Conference Programs: Programs of forthcoming or recent conferences.

Calls for Papers: Calls for papers for conferences and special issues of journals.

Calls for Participation: Announcements of upcoming conferences, with registration details if appropriate.

Theory Calendar: Notice of upcoming events must be submitted to the organizer of the theory calendar.

Announcements: Miscellaneous announcements of interest to the theoretical computer science community.

Deadlines

Deadlines for submissions are

March issue:	February 1	*June issue:*	May 1
September issue:	August 1	*December issue:*	November 1

Since many submissions to *SIGACT News* are time-sensitive, these will be *hard* deadlines. Submissions received after these deadlines run the risk of being held over until the next issue.

To allow time for *SIGACT News* to be printed and mailed to its subscribers, submissions that publicize deadlines (such as “Calls for Papers” and “Calls for Participation”) should have that deadline fall no earlier than two months following the submission deadline for *SIGACT News*.

Submission Procedure

Electronic submissions are encouraged. Except as described above, manuscripts are to be sent to the Editor at `editor@sigact.acm.org`. The word processor of choice is LaTeX, but TeX and MS Word are also acceptable. Electronic submissions must be in their final form. If electronic submission is not possible, or the word processors listed above are not available to the author, then camera-ready submissions are required. Submissions will be acknowledged by electronic mail.

Format

The preferred format for manuscripts is single spaced, 11 or 12 point type, with a text width of 6.5 inches (16.5cm), and a text height of 9 inches (23cm). Use of the LaTeX style file available at *SIGACT News Online* or LaTeX `11pt` or `12pt`, and `fullpage` styles are recommended. Single-page "Calls for Papers" may deviate from this format. Camera-ready copy should be high contrast, on white paper, unfolded and unstapled. All submissions (whether electronic or hard-copy) should be without page numbers, with the exception of LaTeX source. If desired, hard-copy pages may be numbered lightly on the reverse side with a blue pencil.

The first page of submitted articles must contain a copyright notice. A simple statement of the form "Copyright © `<your name here>`, 1996" is sufficient. Use the LaTeX symbol `\copyright` or the sequence of three characters '(' c ')' in word to get the "©" symbol.

Photographs for the "Reports and Pictures" section must be laid out by the submitter. The photographs must be pasted to thin, white cardboard, and mailed in a rigid protective cover to prevent damage in transit. Legible captions must be provided. Photographs may be either color or black-and-white. A suitable border must be left on all sides; in particular, there must be room for page numbers to be added at the bottom of the page.

Addresses

Camera-ready submissions to the Editor must be sent to:

David J. Haglin
Editor, SIGACT News
Computer & Information Sciences Department
273 Wissink Hall
Minnesota State University
Mankato, MN 56001
USA

The Editor can also be contacted by telephone at *(507) 389–5306* (desk and answering machine), or *(507) 389–2968* (secretary), or by Fax *(507) 389–6376. SIGACT News* columnists can be contacted at the following addresses: